

Privacy Notice — Public Version

1. Introduction

Second Chances Intervention CIC (SCI) is committed to protecting your personal information. This Privacy Notice explains what data we collect, why we collect it, how we use it, how we store it and your rights under the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

This notice applies to children, young people, families, schools, local authorities, professionals and visitors to our website.

2. Who We Are

Second Chances Intervention CIC (SCI) A community-interest organisation providing SEMH intervention, gym-based programmes and trauma-informed support for children and young people.

For data protection queries: allison@scintervention.co.uk

3. What Personal Data We Collect

SCI may collect:

- Names, contact details and demographic information
- Referral information from schools or local authorities
- Assessment information
- Intervention notes and progress reports
- Attendance records
- Safeguarding information
- Multi-agency meeting notes
- Website usage data (cookies, analytics)
- Staff training and supervision records

We only collect information necessary to deliver safe, effective services.

4. Why We Collect Personal Data

We collect data to:

- Provide SEMH intervention and support
- Monitor progress and outcomes
- Safeguard children and young people
- Communicate with schools, families and agencies
- Meet legal and statutory duties
- Improve our services
- Manage website functionality and security

5. Lawful Basis for Processing

SCI processes data under:

- **Public Task** — delivering services commissioned by schools or local authorities
- **Legitimate Interests** — providing intervention and safeguarding support
- **Legal Obligation** — safeguarding, reporting and statutory requirements
- **Consent** — for specific activities where required

6. How We Store Personal Data

SCI stores data securely using:

- Encrypted digital systems
- Password-protected devices
- Restricted access for authorised staff only
- Secure record-keeping in line with safeguarding standards

Website data is stored using secure hosting and encrypted connections.

7. Information Sharing

SCI shares information only when necessary and appropriate, including with:

- Schools, PRUs, APs and academy trusts
- Local authorities
- Social care
- Youth offending teams
- Safeguarding partners
- Emergency services (where required)

We never sell personal data or use it for marketing.

8. Cookies & Website Tracking

Our website uses cookies to:

- Improve user experience
- Analyse website traffic
- Maintain security
- Support essential website functions

You can manage or disable cookies through your browser settings.

(A full Cookie Notice will be provided separately.)

9. Data Retention

SCI retains data only for as long as necessary to fulfil its purpose and meet legal requirements. Retention periods vary depending on safeguarding relevance and commissioning requirements.

When data is no longer required, it is securely deleted or destroyed.

10. Your Rights

Under UK GDPR, you have the right to:

- Access your personal data
- Request correction of inaccurate data
- Request deletion (where appropriate)
- Object to processing
- Request restriction of processing
- Request data portability

To make a request, contact: allison@scintervention.co.uk

11. Data Breaches

SCI follows strict procedures for managing data breaches. If a breach poses a risk to individuals, SCI will notify the Information Commissioner's Office (ICO) and affected parties in line with legal requirements.

12. Changes to This Notice

We may update this Privacy Notice to reflect changes in legislation or SCI practice. The latest version will always be available on our website.